

HOUSING AND HOMELESSNESS COMMITTEE REPORT relative to executing a sole-source contract with Strategic Actions for a Just Economy (SAJE) and amending the existing translation services contract (Contract No. C-140985) with Focus Language International, Inc., for the Regional Early Action Program (REAP) Subregional Partnership Program.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. NOTE and FILE the Los Angeles Housing Department (LAHD) report dated February 14, 2023, attached to Council file No. 20-1637-S1 relative to the REAP grant-funded sole-source contract and amendment request.
2. AUTHORIZE the General Manager, LAHD, or designee, to:
 - a. Execute a sole-source contract with SAJE to provide services under the REAP Grant Program and complete a Displacement Risk Analysis and Interactive Mapping Tool, with a compensation amount not to exceed \$125,000, and a 13 month contract term retroactive to March 1, 2023 through March 30, 2024, in substantial conformance to the draft contract attached to the LAHD report dated February 14, 2023, subject to the approval of the City Attorney as to form and legality, and compliance with City contracting requirements.
 - b. Execute an Amendment to Contract No. C-140985 with Focus Language International, Inc., to increase the compensation amount by \$20,000 for a new total compensation of \$480,000, for the continued provision of translation services in compliance with the City's Language Access Plan for each of the LAHD REAP studies, in substantial conformance to the draft contract Amendment attached to the City Administrative Officer (CAO) report dated April 13, 2023, attached to Council file No. 20-1637-S1, subject to the approval of the City Attorney as to form and legality, and compliance with City contracting requirements.
 - c. Prepare Controller instructions and technical corrections as necessary to the transaction included in the CAO report dated April 13, 2023, to implement the intent of the transaction, subject to the approval of the CAO.
3. AUTHORIZE the Controller to transfer \$20,000 within the LAHD Small Grants and Awards Fund No. 49N/43 from Account No. 43V904, Administrative Reserve, to Account No. 43W560, Translation Services.

Fiscal Impact Statement: The CAO reports that there will be no impact to the General Fund. The REAP grant funds will be disbursed from the Southern California Association of Governments to the City upon receipt and approval of consultant invoices for work provided.

Financial Policies Statement: The CAO reports that the recommendations stated in this report comply with the City's Financial Policies in that one-time revenues will be used to support one-time expenditures.

Community Impact Statement: None submitted

SUMMARY

At the meeting held on April 19, 2023, your Housing and Homelessness Committee considered CAO and LAHD reports relative to executing a sole-source contract with SAJE and amending the existing translation services contract (Contract No. C-140985) with Focus Language International, Inc., for the REAP Subregional Partnership Program.

After an opportunity for public comment was held, the Committee recommended to note and file the

LAHD report and move forward the recommendations contained in the CAO report, as detailed above.
This matter is now submitted to the Council for consideration.

Respectfully Submitted,



HOUSING AND HOMELESSNESS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
RAMAN:	YES
BLUMENFIELD:	YES
HARRIS-DAWSON:	ABSENT
RODRIGUEZ:	YES
LEE:	YES

LV 4.19.23

-NOT OFFICIAL UNTIL COUNCIL ACTS-